Minutes

Gem Soil & Water Conservation District
1857 Hwy 16, Ste B
July 10, 2023

IN ATTENDANCE:
Kirk Vickery, Chairman; Maggie Sisler, Vice Chairman; Cliff Fivecoat, Secretary; Jim Hutchison Treasurer; Jamie McCann, Supervisor; Leanne Buck, Administrative Asst.

NOT ABLE TO ATTEND: John Shane, Associate; Meghan Brooksher, ISWCC

GUESTS: Wendy Green, IASCD Division III director came to discuss replacement for Kyle Rooks, former IASCD Director, his firm dissolved position. New firm is $20,000 yr increase in pay. Exploring options. Also discussed the Climate Smart Grant, 5yr grant, IASCD to staff to administer grant and technical personnel. Conference November 7-9.

PARTNERS: Ron Brooks, NRCS

MEETING: Kirk called the regular session of the Gem SWCD board meeting to order at 12:07 pm. The meeting was held at 1857 Hwy 16, Emmett, Idaho.

MINUTES:
Maggie made a motion to dispense with the reading of the minutes for May and June 2023, and accept as written. Jamie seconded the motion and the motion passed.

TREASURER/FINANCIAL REPORT:
Jim read the Treasurer's Report for June. Leanne read May Treasurer's report. Jamie made a motion to accept both monthly Treasurer's Report and pay the bills. Cliff seconded the motion and the motion passed.

Treasurer's Report:	**May 31, 2023**	**June 30, 2023**
Beginning Balance:	**$ 27,778.44**	**$ 24,931.68**
Debits	$ 0.00	$ 1,000.00
Credits	$ 2,846.76	$ 1,681.83
Ending Balance	**$ 24,931.68**	**$ 24,249.85**

UNFINISHED BUSINESS: Discussed Idaho Women's Charitable Foundation grant, $1000.00. Jim made a motion to purchase two grow carts from Burpee and growing supplies. Jamie seconded the motion and the motion passed.

NEW BUSINESS/DISTRICT OPERATIONS:
Kirk completed ISWCC survey.
Board reviewed FY24 budget. Maggie made a motion to accept the budget. Cliff seconded the motion and the motion passed.

Kirk Vickery

Gem Soil and Water Conservation District	Budget
Ordinary Income/Expense	FY 2024
INCOME	
County Allocation	6,500.00
Interest	0.00
NRCS reimbursement MOU	0.00
Reimbursement	
WQPA Grant BMPs	0.00
Carberry Garden Grant	
Grant Admin funds	33,470.00
State Allocation	
Base Funding	8,500.00
State Allocation - Other	16,019.87
Total State Allocation	24,519.87
Total Income	64,489.87
Gross Profit	**64,489.87**
EXPENSE	
WQPA Grant BMPs	
Projects, scholarships	28,891.87
District Travel	
Meals/Lodging	250.00
Registration	1,000.00
Mileage (supervisors)	1,200.00
Mileage(employee)	1,200.00
Total District Employee Travel	3,650.00
Office Supplies	
Postage	50.00
Other (ink,computer supplies)	200.00
Total Office Supplies	250.00
Public Outreach	
Tree Planting	1,000.00
Newsletters, Brochures, display	1,500.00
Public Meetings	1,500.00
Youth Programs	3,000.00
Total Public Outreach	7,000.00
Other	
Dues	2,050.00

	Subscriptions(QB, newspaper)	300.00
	Administration (door prizes, etc)	50.00
	ICRMP Insurance	2,172.00
	Workers Comp	226.00
Total Other		4,798.00
Payroll Expenses		
	Payroll Expenses-Accountant	200.00
	Payroll Expenses-Wages	15,500.00
	Payroll Expenses-Payroll taxes - Other	4,200.00
Total Payroll Expenses		19,900.00
Total Expense		**64,489.87**
Net Ordinary Income		64,489.87
		0.00